

SHANGHAI AMERICAN SCHOOL

SHANGHAI AMERICAN SCHOOL JOB DESCRIPTION

TITLE: SCHOOL PSYCHOLOGIST – PUXI CAMPUS
SCALE: Teacher Salary Scale
CONTRACT DAYS: Up to 191

POSITION SUMMARY:

The School Psychologist, working in conjunction with the Puxi School Leaders, Faculty, Counselors and Specialists is responsible for providing a full range of psychological and educational assessment services to students. The psychologist will use his/her training and skills to team with educators, parents, and other mental health professionals to ensure that every child learns in a safe, healthy, and supportive environment.

SUPERVISED, EVALUATED BY & REPORTS TO:

The Psychologist reports to the Puxi Campus Deputy Head of School.

QUALIFICATIONS:

- Advanced degree, preferably a doctoral degree in School or Clinical Psychology;
- Certification as a School Psychologist;
- At least three (3) years experience as a School Psychologist, preferably in K-12 schools in the United States;
- Demonstrated experience in assessment of learning, behavioral, social, and emotional needs; skillful in interpreting and using data to understand children's assets and needs;
- Experience in developing remedial strategies and accommodations for students with middle to moderate disabilities in mainstream settings;
- Understanding of the Multi-Tiered Systems of Support model and the roles played by the School Psychologist in each Tier of support for students;
- Experience with an international and multi-cultural population of students and families;
- Demonstrated excellent working relationships with students, teachers, parents, and other educational professionals and specialists;
- A team player with demonstrated strong organization and creative problem-solving skills;
- Awareness and sensitivity about cultural differences as they may relate to learning and behavior;
- Experience at effectively, prioritizing services to best meet the interest of a large and complex student population.

DUTIES AND RESPONSIBILITIES:

- Attend and provide appropriate consultation to school-wide Counselor meetings
- Professionally contribute to the effectiveness of the school's System of Support for All Learners (SAS's MTSS model)
- Consult, as required, with school leaders, specialists, and classroom teachers
- Conduct classroom observations of students, as required

- Meet with parents of referred students for pre and post-psychological evaluation/pre and post educational testing, conferences, and otherwise as required
- Review and interpret psycho-educational evaluations from other professionals
- Conduct psychological evaluations of students referred by the respective Student Support Teams and provide results and reports in a timely fashion
- Provide short-term, small group counseling to students as the need may present itself
- Respond to emergency or crisis situations involving students
- Provide consultation to others in responding to crisis situations
- Provide recommendations to campus/school leaders for improvements in psychological and other support services
- Provide in-service training for faculty and, when appropriate, for parents
- Liaise with local and regional agencies, providing referrals as necessary
- Maintain confidentiality of student records, and other professional communications and documentations
- Keep current in professional matters and write occasional articles for SAS publications
- Learn, interpret, and apply pertinent school policies, rules, and regulations with good judgment in a variety of situations
- Establish and maintain cooperative, positive relationships with those contacted in the course of performing duties
- Carry out other duties as required by the Head of Campus's Office and the Principals

SAS BELIEVES

- That each employee makes a significant contribution to our success;
- That contribution should not be limited to the assigned responsibilities.

Therefore, this position description is designed to outline primary duties; qualifications and job scope, but not limit the employee or SAS to only the work identified. It is the expectation of the school that each employee will offer his/her services wherever and whenever necessary to ensure the success of our student and of our school.